



## REQUEST FOR A ONE-YEAR EXTENSION For Preliminary Multiple and Single Subject Teaching Credentials Issued On or After August 30, 2004

A one-year extension may be issued to individuals who have earned a Five-Year Preliminary Multiple or Single Subject Teaching Credential issued on the basis of completion of an SB 2042 teacher preparation program with an issuance date of August 30, 2004 or later. This form must be completed by the applicant, the employing agency, and, if applicable, the clear credential program sponsor.

Name of Applicant: \_\_\_\_\_  
FIRST MIDDLE LAST

Type of Credential: Multiple Subject Single Subject Subject(s) \_\_\_\_\_

I qualify for the one-year extension because I meet one of the following criteria:

*Check one:*

Employed in a teaching position that allows for completion of requirements but not long enough to complete the clear credential program requirements

Issued a two-or three year extension and is employed in a teaching position that allows for completion of the requirements but not long enough to complete the clear credential program requirements (the two or three-year extension may be valid or expired)

*The term "clear credential program" means either the completion of a Commission-approved induction program or a Commission-approved SB 2042 fifth year of study.*

I have been issued previous extensions to this credential, including: (check all that apply)

1-year extension 2-year extension 3-year extension

Individuals must submit an application packet to CTC consisting of all of the following:

- 1) A statement explaining why renewal requirements were not completed by completing *Applicant's Certification*, below
- 2) Verification of employment in a position that allows for completion of clear credential requirements by completing *Employing Agency Certification*, below
- 3) Verification of enrollment in a clear credential program by completing *Induction Program Certification*, below
- 4) Completed application ([form 41-4](#)), clearly marked "appeal" in the upper right hand corner of the application
- 5) Application [processing fee](#)

### APPLICANT'S CERTIFICATION

All applicants must provide an explanation why renewal requirements were not completed and describe a plan to complete the renewal requirements during the valid period of the extension, if granted.

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I certify under penalty of perjury that the foregoing statements are true and correct.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

### EMPLOYING AGENCY CERTIFICATION

*I certify that the above named individual is employed in a teaching position that allows for the completion of the clear credential requirements.*

Name and Title \_\_\_\_\_

Name of Employing Agency \_\_\_\_\_

Contact Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### INDUCTION PROGRAM CERTIFICATION

If the individual is enrolled in a Commission-approved induction program, complete the section below. If an induction program is not available or if the individual must complete course work in accordance with No Child Left Behind, complete and include [form CL-855](#).

*I certify that the above named individual is enrolled in a Commission-approved induction program.*

Name and Title \_\_\_\_\_

Name of Induction Program \_\_\_\_\_

Contact Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_